

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: LWIA ADMINISTRATORS' QUARTERLY MEETING MINUTES—
OCTOBER 5, 2001

The minutes and agenda from the Local Workforce Investment Area (LWIA) Administrators' Quarterly meeting held at The Westin Los Angeles Airport Hotel in Los Angeles on Friday, October 5, 2001, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Jim Scholl at (916) 657-4610.

/S/ BILL BURKE
Chief

Attachments

LOCAL WORKFORCE INVESTMENT AREA ADMINISTRATORS' QUARTERLY MEETING

The Westin Los Angeles Airport Hotel
5400 West Century Boulevard
Los Angeles, CA 90045
Friday, October 5, 2001

Agenda

9:00 a.m.	Welcome/Introductions/Agenda Adjustments	Bill Burke, Chief, Workforce Investment Division (WID)
9:15 a.m.	State Board Items	David Militzer, California Workforce Investment Board
10:00 a.m.	Apprenticeship Presentation	Mary Hernandez, Special Assistant to Director, Department of Industrial Relations
10:20 a.m.	Hot Topics	Bill Burke, WID
10:30 a.m.	Community and Faith Based Initiative	Jim Curtis, Chief, Program Development and Management Division
10:45 a.m.	1-800-Help Line, America's Service Locator	Kathy Castillo, WID
11:00 a.m.	Local Issues	All
11:45 p.m.	Performance Negotiations Process	Bill Burke/Cindy Hobart
12:20 p.m.	Adjourn	

LWIA ADMINISTRATORS' QUARTERLY MEETING MINUTES

Friday, October 5, 2001

Welcome/Introductions/Agenda Adjustments—Bill Burke, WID

State Board Items—David Militzer, California Workforce Investment Board (State Board)

- Andrew Baron and the State Board members are focusing on creating quality workforce development systems and strategies that provide linkage to both education and economic development. In order to accomplish this goal, the State Board is strengthening its partnership by increased communications with federal and local partners with special emphasis to the California Workforce Association (CWA), the Local Workforce Investment Areas (LWIA), the Governor's Office, the Employment Development Department (EDD) and the Department Of Labor (DOL), Region VI.
- Andy and the State Board are actively looking at ways for using continuous improvement as a driving concept so outcomes will improve. The State Board is looking for ways to provide a forum for developing and sharing effective approaches and strategies. Additionally, the State Board is looking at the best ways to ensure that policy is informed by local experiences.
- The State Board is working to promote getting out resources quickly to where they are needed. They are working with the Governor, EDD, and other partners.
- The State Board passed an incentive policy at the June 24 meeting. For details please go to the State Board Web site at www.calwia.org. The State Board has convened a workgroup comprised of local and State representatives for the development of the policy for the use of the Governor's fifteen percent discretionary monies and a Solicitation for Proposals for 15 percent funding, and is aiming to make awards as soon as possible.
- The State Board is contracting with the CWA and New Ways to Work to establish the Youth Council Institute. The institute will create products and tools to be used by the youth councils, establish training on these tools and collect best practices from the State and the nation. There will also be a youth conference in February 2002.
- Andy is meeting with the Governor's Office to work on moving the Rapid Response proposals forward. Additionally, there are discussions occurring related to the process for any future Rapid Response needs.
- State Board Staff is having discussions with CWA on the State Approved Local Training funding.

- At the December 6 State Board Meeting, we are anticipating that one of the agenda items before the Board will be local area redesignation for those areas with temporary designations.
- The State Board and CWA are establishing a workgroup to look at performance measurement issues. This workgroup will provide critical input in the development of State policy on performance measures.
- Because of the September 11 events, a number of LWIA's are in urgent need of additional Rapid Response funds. One suggestion to EDD from LWIAs was to give each LWIA an immediate allocation of 10 percent of their Rapid Response funding. David indicated that there may be some areas that might not need this allocation. He emphasized that during uncertain times it is very important that the State has good up-to-date data on local and regional economic and workforce conditions. Bill Burke stated that a good source was the WID survey on the response to the September 11 events. Bill Burke asked each LWIA to be sure that WID had current and updated information. Steve Saxton will again send this survey to the LWIAs. David committed to work on a timeline for a process to quickly respond to this need.

Apprenticeship Presentation—Mary Hernandez, Special Assistant to Director, Department of Industrial Relations

Mary Hernandez, Henry Nunn and Lucille Acosta made an informative presentation on Apprenticeship. For additional information please contact Mary Hernandez at (916) 324-4163, or go to www.calapprenticeship.org.

Hot Topics—Bill Burke, WID

California's share of the supplemental youth funds is \$5.5 million. The WID will do a unilateral modification to the local areas subgrants to add these funds. The WID will generate an information bulletin that will detail the funding increase by each local area.

Community and Faith Based Initiative—Jim Curtis, Program Development and Management Division (PDMD)

This initiative targets the hardest to serve and most difficult to employ individuals. The funds are given out in an open and competitive process. Last year 20 organizations were funded out of the \$5 million of general funds. For the current year solicitation process, the State has sent out over 100,000 notices to community based and faith based organizations to ensure that every organization could apply for these funds. The PDMD has conducted 15 bidder conferences at various locations throughout the State. The proposals are due on October 15. The intent is that the Governor will announce the organizations that are funded in late December.

1-800-Help Line, America's Service Locator—Kathy Castillo, WID

America's toll free Help Line and America's Service Locator (ASL) were established by the DOL to provide job seekers and employers a way to find information that they need to access our services. The State has received a grant for \$1 million to promote the Help Line and the ASL and to help populate this database. The number for the toll free Help Line is 1-877-US2-JOBS (1-877-872-5627). It is available 7 days a week and in over 100 languages. It has information on the location and services available at the One-Stop Career Centers. The ASL (www.servicelocator.com) is a Web site tool that provides similar information to job seekers and employers. We are in the process of populating the ASL with data provided in the One-Stop survey. There will be a marketing effort on both of these efforts.

Performance Negotiations—Bill Burke/Cindy Hobart, WID

- On October 3, 2001, WID sent to the LWIA Administrators the draft Workforce Investment Act Performance information bulletin. This information bulletin includes information on the federal requirements, the performance measures and the local area's performance on each measure. The bulletin also includes a matrix that shows local area performance by quarter, based on the base wage information for entered employment, post employment wage gain, and employment retention.
- The DOL has chartered a national workgroup to establish criteria for DOL to negotiate with the State on the 17 performance measures. Liz Clingman represents the State on this workgroup. This information should be given to the states during the month of November. Therefore the State does not now have the final guidance from DOL.
- Unfortunately, the State will have to start the negotiating process with the LWIAs before the Federal criteria are finalized. The discussion with the individual LWIAs will be scheduled starting in late October with the process going forward to the State Board and with the State and local performance measures going for public comment in late December. The final step will be the State/DOL negotiation process.
- The WID will require a justification for proposed renegotiated performance measures at the local level. Some items to consider may be changes in program design, demographics and/or the unemployment rate. The justification should also explain why the current performance measures are not now appropriate to the current program year.
- Accreditation and diploma rates are problem areas both statewide and nation wide. It is hoped that, local areas have modified their systems now to capture this required data.
- The 80 percent performance rule applies to the State performance as a whole. Currently, there is not a policy on how this applies to local area performance. Also, there is no State policy that defines what it means in California for a local area to meet its performance measures. The State Board will be looking at these issues

with input from the local areas. Additionally, the State Board must yet consider what constitutes local area failure, sanctions for local area failure, and what will happen if the State is sanctioned.

- The State has put the base wage information into the Job Training Automation system so that local areas can calculate their own performance.
- While DOL will not renegotiate prior year performance, they appear to be willing to renegotiate current year's performance.

The meeting concluded at 12:20 p.m.